

True Holiness Assemblies of Truth United International Inc
THE EVANGELISTS ASSOCIATION

PREAMBLE TO THE BYLAWS

“How beautiful upon the mountains
are the feet of him that bringeth good tidings,
 that publisheth peace;
 that bringeth good tidings of good,
 that publisheth salvation;
 that saith unto Zion, Thy God reigneth!”
(Isaiah 52:7)

The Evangelists Association is organized under the authority and auspices of the Board of Bishops of True Holiness Assemblies of Truth United International (THAT United) and is a ministry of said organization.

In 2006, The Board of Bishops recognized the Evangelists Association, in response to a request submitted from a group of evangelists in attendance at an evangelism course that was taught by Bishop Dr. Pamela Smith, in April 2006. The Association was structured by Dr. Smith, Apostle Bishop Larry Smith and Bishop Dr. Alvin Rozier. The Association is established as an unincorporated organization of THAT United to coordinate and encourage national evangelism efforts among the United Congregations and to support the local pastorates and local evangelists in their outreach programs as needed and/or as assigned by the Board of Bishops.

The Evangelists Association has formed a phrase called ***Keeping-in-STEP Evangelism***, which describes the association’s mission, scriptural foundation and approach to ministry. Because this approach is Bible based, it will assure that the United Congregations experience successful internal and outreach evangelism programs that are ***in step*** with the ministerial directives given in ***Ephesians 4:12*** and ***Matthew 9:37-38***:

- Stir the Churches for Worship** —
for the perfecting of the saints
- Train other Evangelists for Service** —
for the work of the ministry
- Equip the Saints for Outreach** —
for the edifying of the body of Christ
- Preach the Gospel to the lost** —
By sending out workers into the Lord’s harvest.

The Association’s desire is to give a vigorous response to the Great Commission that was given to the church, by our Lord and Savior Jesus Christ. We will initiate this process by establishing the following guidelines. The following bylaws will define the operations of the Evangelists Association.

THE BYLAWS OF THE EVANGELISTS ASSOCIATION

The following Bylaws, adopted by the membership of the Evangelists Association (aka the Association) of True Holiness Assemblies of Truth United International at a meeting held at

_____ in _____, Ohio on the _____ day of
_____ 20____, shall govern the business of this association of evangelists, except as the same may be
from time to time abridged or amended.

ARTICLE I NAME

The name of this association of evangelists shall be: The Evangelists Association of True Holiness Assemblies of Truth United International (here after referred to as "The Evangelists Association or the Association.")

ARTICLE II PURPOSE

The purpose of The Evangelists Association shall be to share the Gospel with as many persons as possible in order to accomplish this, it shall:

1. Promote revivals and outreach activities, to assist our local churches and churches not of our fellowship to bring souls into a born again relationship with Jesus Christ through being baptized in water and the Holy Ghost, as the apostles of the 1st century church demonstrated.
2. To motivate the membership of the United Congregations to more effectively fulfill the various offices of ministry to which they are called. Also assist the local church in establishing an effective evangelism effort.
3. Teach the United Congregations and their Pastors to recognize the scriptural gift and ministry of the evangelist, according to Eph. 4:11-12, as a partner with other vocations in fulfilling the Great Commission.
4. Then provide opportunities for our evangelists to be a resource for the pastors, ministers, and laymen of True Holiness Assemblies of Truth United International.

ARTICLE III MEMBERSHIP

There is no real difference between an ordained minister and licensed minister, when it involves the function of ministering. An ordained minister is recognized as having a lifelong calling to ministry. However, licensed or local licensed ministers are "licensed" to indicate that they are presently serving within their community. The local license expires after a prescribed date to indicate that such have reached the end of their term, and need to be reevaluated for an extension or ordination.

Section 1. OBTAINING MEMBERSHIP. An evangelist may request membership into the Evangelists Association, after he or she has been ordained by the Board of Bishops and received credentials, along with recommendation from his or her pastor.

1. Each candidate for membership must be recommended by their pastor, in writing.
2. Initial membership shall start on the annual business meeting of the Evangelists Association, which falls on the _____ (number) _____ (day of the week) in the month of _____, each year?
3. Membership shall be effective for one calendar year from the conclusion of the Association's annual business meeting.
4. Membership will be maintained by the payment of annual dues, adopted by the Association, and received by the Secretary-Treasurer by August 1st, the beginning of the fiscal year.
5. Membership shall also be maintained by documented participation in national evangelistic ministry.
6. Only those who are current with their membership dues shall have voting privileges and participate in administrative activities or outreach events.

Section 2. POSITIONAL REQUIREMENTS FOR MEMBERSHIP. A candidate for membership must be one of the following:

1. Full-time Itinerant Evangelist

Available on a full-time basis for ministry to various churches outside the local sphere and other areas of evangelism activity missionary and otherwise. Traveling evangelists can spend a few days or weeks at a particular church preaching and training church officials on effective evangelism techniques for their local communities

2. Part-time Itinerant Evangelist

A working interest and involvement in the "work of an Evangelist" while also working as an evangelist and in the secular workplace, having responsibilities that would prohibit full-time effort toward the work of evangelism.

3. Local Evangelist

This person ministers the Word primarily under their pastor in their local church and may also travel around their region. Thus, their sphere is more stable and they tend to know the character of their city and the spiritual needs of local churches.

4. Church Planting Evangelist

Starting a church is the end result of effective evangelism. People's lives will be transformed by the working of the Holy Spirit and there will be a need for ongoing Bible study, teaching and encouragement among the new believers. An organizational structure will need to come into being for the benefit of the new believers and the surrounding community.

5. Street/Public Evangelist

"Street preaching" is an ancient practice going back to the prophets of the Old Testament. In the New Testament, our Lord Jesus Christ proclaimed his glorious message in the "open-air," speaking plainly to the common man. The Book of Acts records the early church obeying the command of the Savior to go into the entire world and preach the gospel. We seek to carry on this biblical practice in these last days.

6. Evangelist to the Incarcerated

Taking the gospel to the men and women incarcerated in prisons who may otherwise never receive the Good News.

7. Small Groups/Private Evangelist

Teaching in homes and other intimate locations that accommodate small group studies for the unsaved, to teach them how to receive salvation

Section 3. MEMBERSHIP PROBATION. Once a member has not fulfilled his or her vow and obligation to the Association, local church and/or pastor, his or her membership will enter into a period of inactivity or probation.

1. Probation is a time for the evangelist to reflect and rehearse the Evangelists Association requirements for membership, receive counseling and confirming his or her recommitment to the work. Counseling should be viewed as a support, not as a reprimand.
2. The inactive member will enter a probation period of 6 months.
3. During the 6 months probationary period, the enactive member uses this opportunity to restore his or her inactive status to member in good standing.
4. If after 6 months the enactive member does not attempt to restore the membership to good standing, his or her the Association chair, Presiding Elder, the local Pastor, and the Board of Bishops will make a determination to officially relinquish the enactive member's membership, indefinitely.
5. The terminated member will have an opportunity to reapply for membership to the Association after a year from the date the official decision was made.

Section 4. PROVISIONAL MEMBERSHIP. Provisional members of the Evangelists Association are those who are engaged in ministry, but are not ordained. The Association members will act as their mentors to prepare them for an effective evangelism ministry.

1. Prospective members must have reached the age of the majority, prior to application for provisional membership.
2. The prospective member must have the approval of his or her pastor.
3. Provisional members are not eligible to vote or hold office, although they are permitted to attend planning sessions.
4. Their membership is to be renewed each year, by consensus of the full members of the Evangelists Association.
5. A prospective member must have an interest in evangelism, a commitment to their local church, and to THAT United International.
6. They are required to assist in all evangelistic activities and fundraising activities.
7. A provisional member must have an interest in developing her or his potential for ministry.

Section 4. FINANCIAL RESPONSIBILITIES. There will be an annual fee of \$____ for membership at the time application is made for membership, and \$____ for continuation of membership to help maintain the Evangelists Association Fund. In addition to the annual fee, each member shall participate in fundraising activities to support the Association. The minimum amount for each member (or couple, in the event that both husband and wife are members) shall be set by the Association. These funds shall be used for the purposes and objectives specified in Article II. No member may vote while his dues are delinquent.

ARTICLE IV **SOUL-WINNING CAMPAIGNS**

As needed, the itinerant evangelists will schedule a revival service with each congregation at least once per year. They will be prepared to contact each United Congregation and present a thoroughly-planned soul winning campaign that will not only draw the lost into your church, but will also train and inspire their local evangelists for ongoing effectiveness after the revival service has ended.

Some services will last, at least, from 3 to 4 days per week. Most services will last from 1 to 2 weeks.

It is the Association's sincere plan that no national evangelism campaign will leave the local church under financial pressure after the meeting is ended. Financial commitments will be carefully thought out, planned and discussed with the local pastor, so that the meetings are a blessing to the local church.
(See Article IX- Financial Plan)

ARTICLE V **MEETINGS**

The Association shall meet annually at such time and place as may be selected by the members. In case the Association shall not fix the time and place for the meeting or should necessity arise demanding a change, the Board of Bishops shall have the power to act.

ARTICLE VI **PARLIAMENTARY PROCEDURES**

1. Robert's Rules of Order (latest revised edition) shall be recognized as the standard authority to guide the Association on questions of parliamentary law and custom.
2. Those members in attendance and voting shall constitute a Quorum for the transaction of business at the all meetings.
3. The minutes of the meeting shall indicate a Quorum was present.
4. When group decision making is involved, a consensus should be reached.
5. Votes will be cast during elections for officers other similar situations requiring a classic voting process.

ARTICLE VII **OFFICERS RESPONSIBILITIES**

Section 1. Officers shall be appointed by the Board of Bishops or nominated and elected by the Association.

1. In the event that no nominee receives a majority, a runoff will be held between those who receive the largest number of votes of those whose total votes are 50% or more.
2. This procedure will be repeated until one of the nominees receives a majority.

Section 2. The officers shall consist of the Evangelism Events Coordinator, Chair, Chair-Elect, Secretary, and Treasurer. Officers must be members of the Association, in good standing.

Section 3. The Responsibilities of the Evangelism Events Coordinator.

- A. The role of the Evangelism Event Coordinator is to plan, promote and facilitate the itinerary evangelism campaigns, for the Evangelists Association directives and help organize training sessions for inexperienced evangelists.
- B. The Event Coordinator shall preside as the chair at all meetings concerning itinerary evangelism campaigns and planning sessions for training sessions.
 - 1. Structure the meeting by providing agendas and minutes.
 - 2. Facilitate the meeting by keeping order.
 - 3. Guide, mediate, probe, and stimulate discussion.
 - 4. Seek consensus of discussion items.
 - 5. Provide information on the time and place of the next meeting
 - 6. Between meetings, monitor follow-up actions and locus of responsibility.
- C. The Event Coordinator shall partner with the Evangelists Association Chair to make certain that a financial protocol is developed to assist evangelists in forming a written agreement with pastors, etc, for evangelistic work.

Section 4. The Responsibilities of the Chair

- A. Responsible for communication of information and news to Association members and Board of Bishops.
- B. Plans and presides over conference programs and meetings.
- C. The Chair shall preside at all meetings of the members and of the Association and act as a business manager.
 - 1. Structure the meeting by providing agendas and minutes.
 - 2. Facilitate the meeting by keeping order.
 - 3. Guide, mediate, probe, and stimulate discussion.
 - 4. Seek consensus of discussion items.
 - 5. Provide information on the time and place of the next meeting
 - 6. Between meetings, monitor follow-up actions and locus of responsibility.
- D. The Chair shall partner with the Evangelism Events Coordinator to make certain that a financial protocol is developed to assist evangelists in forming a written agreement with pastors, etc, for evangelistic work.

Section 5. The Responsibilities of the Chair-Elect.

- 1. The position of Chair-Elect is a "chair-in-training" position. This position assumes the responsibilities of the Chair when the Chair is unable to perform his/her duties.

2. The Chair-Elect shall assist in setting agendas for meetings and serving as Chair when needed.
3. In the absence of the Chair or in the event of his or her inability or refusal to act, the Chair-Elect shall perform the duties of the Chair, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chair. Any Chair-Elect shall perform other such duties as from time to time may be assigned to him or her by the Chair or by the Board of Bishops. Upon completion of term, the Chair-Elect shall automatically succeed the Chair.
4. In the event that the Chair-Elect shall be called upon to serve out an unexpired portion of the Chair's term, a person shall be chosen to serve out the remaining term of the Chair-Elect.

Section 6. The Responsibilities of the Secretary.

1. He or she may sign, with the treasurer or chair, or any other proper officer of the Association authorized by the Association to open bank accounts and sign checks.
2. Maintains list of members who are in good standing and have voting privileges. Records and keeps minutes of each meeting.
3. Prepare records for this organization in as accurate, thorough, up-to-date, useable, and prompt a way as possible;
4. Archive the minutes and other records

Section 7. The Responsibilities of the Treasurer.

The Treasurer will be a member of the Finance Department and follow its guidelines, including the following:

1. The treasurer serves as an ex officio member of the Association.
2. Bank or securely store all money daily.
3. He or she may sign with the secretary or chair or any other proper officer of the Association, authorized by the Association to open bank accounts and sign checks.
4. Ensure all checks are signed by two approved signatures.
5. Ensure all checks are made out to a person and not to cash.
6. ***As a Business Manager***, the Treasurer Makes financial decisions within the framework of financial policies. Receives evangelist's requests for financial aid.
7. Receives, handles, and disburses all monies in accordance with financial policies. Prepares financial report for the annual business meeting. Makes books available for audit at the request of the Board of Bishops. Sends letter no later than July 31st to each Association member listing those who are current with their dues, and requesting others to pay their dues

Section 8. Appointment of the Advisor.

The Advisor is appointed by the Board of Bishops to assist the Association with making decisions that comply with the governmental policies of THAT United.

1. The advisor serves on in Association as an ex officio member.

2. Serves as the spiritual and managerial advisor to the Association.
3. Responsibility to individual group members
4. Responsibility to the Association
5. Responsibility to the Board of Bishops

Section 9. Election & Appointment of Officers and Term of Office.

- A. The officers of the corporation shall be elected by the members (at the annual meeting of the members) in the following manner:
 1. The Chair shall be appointed by the Board of Bishops or elected in the same year as the Chair-Elect and serve for two years.
 2. The Chair-Elect shall be appointed by the Board of Bishops or elected in the same year as the Chair and serve for three years. In the third year, he or she will rotate into position of Chair.
 3. The Secretary shall be elected every two years
 4. The Treasurer shall be elected every two years.
 5. The Advisor is appointed by the Board of Bishops to serve one year.
- B. If the election of officers shall not be held at that the Association's annual meeting, such elections shall be held as soon thereafter as conveniently possible. Each officer shall hold office until his successor shall have been duly elected and shall have qualified. No officer shall succeed himself in office at the end of a full term.

Section 10. Removal. Any officer elected or appointed by the members may be removed by the members whenever it is in the best interest of the Association. In case the Association shall not arrive at a decision, or should necessity arise demanding a change, the Board of Bishops shall have the power to act.

Section 11. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by the Association for the unexpired portion of the term.

ARTICLE VIII COMMITTEES

The Committees necessary to do the work of the Association will be formed by the Association, when needed. Each committee shall abide by the specified budget allotted it and should any emergency arise demanding additional funds, that committee shall present a written request to the general membership for approval. No committee shall, at any time, solicit funds from the churches for any reason; unless duly authorized by the Association. The committees will be dispersed, after its objectives are accomplished.

ARTICLE IX **FINANCIAL PLAN**

Section 1. The Budget.

The Budget Committee will be formed each year for the following year, to prepare a preliminary budget to be approved by the Association. This budget will include planned evangelism activities, evangelism literature, teaching materials, and organization fees.

Section 2. Source of Revenue.

1. This organization relies on the support of donors. Donor support is the lifeblood of this organization.
2. The Association will also rely upon fundraising campaigns.

Section 3. The financial plan must cover a minimum of a three-year period.

1. Year 1 relates to the year in which it comes into force
2. Year 3 is the year the financial plan is to be renewed and adopted.
3. In year 3, the financial plan from year 2 remains in place until the financial plan for the current year is adopted.

Section 4. A fund called the Evangelists Association Fund will be established under the name of

True Holiness Assemblies of Truth United
Evangelists Association Fund
865 Altoona Street, 3rd Floor, Cincinnati, Ohio 45206

Section 5. All monies will be received by the Treasurer and deposited in the financial institution that is agreed upon by the Association.

1. Annual dues will be deposited into the Evangelists Association Fund.
2. Donations will be deposited into the Evangelists Association Fund
3. All fund raising revenues will be deposited into the Evangelists Association Fund.

Section 6. Funds shall be disbursed on two agreed upon signatures for the following expenditures listed in order of priority.

1. Printing, mailing, and all other reasonable related expense
2. Reasonable travel and lodging expenses for revival services
3. Outreach literature as determined by the Association
4. Organizational fees to THAT United
5. Other expenditure necessary to carry out the purpose of the Evangelists Association.

ARTICLE X **BOOKS AND RECORDS**

1. The Association shall keep minutes of the proceedings of its general meetings and committee meetings.
2. A record of the names and addresses of the members entitled to vote should be kept at headquarters. This record is called the Ministerial Directory.
3. All books, the yearly ministerial directory and other records of the Association should be published each year in the Annual Assembly Minute Book.

ARTICLE XI **AMENDMENTS**

1. The bylaws may be altered, amended or repealed and new bylaws may be adopted by a two-thirds vote of the members present at the Association's annual meeting.
2. The altered, amended or repealed and new bylaws will be presented to the Board of Bishops for review, prior to the Association's adoption of said bylaws.
3. In case the Association shall not arrive at a decision or should necessity arise demanding a change, the Board of Bishops shall have the power to act.

ARTICLE XII

THE EVANGELIST'S OATH OF CONDUCT

We the members of the Evangelists Association of True Holiness Assemblies of Truth United do hereby, before the Lord and each other, affirm the following statements concerning our accountability as evangelists.

Section 1

We confess our God and Lord and Savior, Jesus Christ, and declare our obedience to his Great Commission and our willingness to achieve its purpose.

Section 2

We align ourselves with the traditions and customs of the United Congregations of True Holiness Assemblies of Truth United International and reaffirm the doctrinal position that "All scripture [is] given by inspiration of God, and [is] profitable for doctrine, for reproof, for correction, for instruction in righteousness;" (2 Timothy 3:16 KJV).

Section 3

We assert that the call of the Evangelist is an authentic New Testament call; thereby, we approach our vocation with the same degree of preparation and integrity as is demanded of other ministerial vocations, listed in Ephesians 4:11.

Section 4

We are accountable to the local church where we are members by participating in its programs and supporting it with our tithes and offerings. We will strive to conduct our ministries, so as to build up the local body of believers by proclaiming the great doctrines of the scriptures.

Section 5

We acknowledge that conviction of sin is a work of the Holy Ghost and we will extend the invitation with integrity and without coercion or manipulation.

Section 6

Our priorities are: (1) to a disciplined devotional life, to ensure our personal spiritual development; (2) to our families, to demonstrate our commitment as companions and parents; (3) to demonstrate our commitment to our local church.

Section 7

We confirm our duty to live morally clean, pure, holy lives. What we proclaim in public, we are obligated to practice in private.

Section 8

We need and desire to be filled and controlled by the Holy Ghost in order that we may be thoroughly prepared and thoroughly empowered.

Date Adopted: _____

Signatures of Officers:

Print Name

Signature

, Chair

, Secretary